## **NEW WORK POLICY 2020**

From: Kedia Capital Services Pvt. Ltd.

## To: Registered Aps

The administration has established some new policies and it is considered mandatory to follow these strictly. The policies include the clauses as narrated below;

- 1. Notice Board should be displayed at the entry of the office.
- 2. Do's and Don'ts Board to be displayed in reception, so that client can easily ready the instructions.
- 3. Company Main Display Board to be mount outside the office. So client/visitors can easily get access to office address.
- 4. Authorized Person Letter.
- 5. SEBI Certificate.

These polices are implemented to make our company an even better professional place for everyone to feel proud for being the part of "KEDIA".

Kindly display the above three points in your office and acknowledgment the same with photograph on below mentioned link <a href="https://tinyurl.com/kediacapitalsupport">https://tinyurl.com/kediacapitalsupport</a>

## Kedia Capital Services Pvt. Ltd.